

Glasgow Centre for Inclusive Living

Summary of terms and conditions

Post:	Inclusive Living Adviser
Salary:	<p>£25,402 - £27,826 per annum (part time posts are pro-rata). Salary is paid monthly by bank transfer into your Bank or Building Society account, on the 26th of each month.</p> <p>Incremental progression is applied annually on 1st April, the qualifying period being 6 months employment.</p> <p>A mileage allowance of 40.0p per mile is payable for approved GCIL travel.</p>
Pension Entitlement:	GCIL will make a contribution of 6% of the annual salary for the post into a personal pension plan.
GCIL Staff Benefits	Childcare Voucher scheme My work offers (employee discount scheme) Group life insurance
Working Week:	<p>Ref: ILA-NL/2023 - 35 hours per week, based in Airdrie Business Centre, excluding lunch.</p> <p>Ref: ILA-ED/2023 – 25 hours per week, based in Enterprise House, Kirkintilloch, excluding lunch.</p> <p>GCIL operates a flexible working hours system. Core hours are 10.00 am - 4.00 pm.</p>
Annual Leave:	Annual leave entitlement for staff who work full time is 25 days plus public holidays. The leave year operates from 1 April to 31 March.
Smoking:	We are a non-smoking workplace.